MENTOR FOR COURSES

Who can be a mentor?
Any faculty member of a college can be the mentor for a maximum of 2 courses - one mentor for every 50 to 60 students.
It is mandatory that the mentor be enrolled to the course which he is mentoring.
Mentor will be recognized with certificates and recognition on the portal depending on the performance of the students he/she mentored.
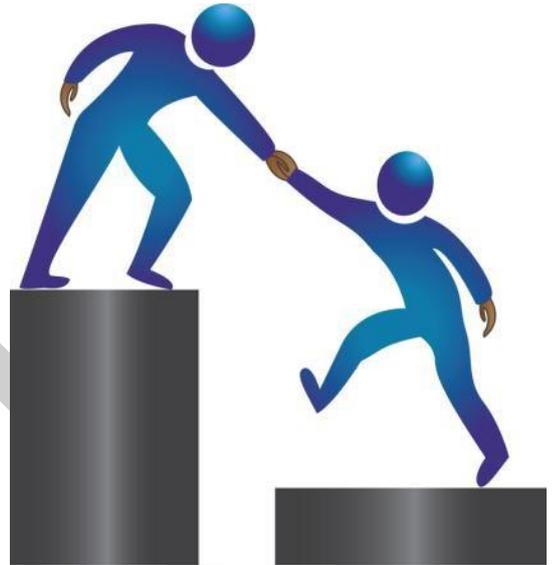
Mentor Tasks
- Select the courses appropriate for the students of that college - based on the academic skill of the student.
- Help the student understand the gaps/finer points in lectures. If the course is being rerun, contents will be available ahead and student is at an advantage to begin learning much ahead of the course start.
- Ensure that the students watch the lectures and submit the assignments.
- Ensure that students work out the assignments themselves - which will give them the confidence and also assess their understanding
- Give hints to solve the questions but not the complete solutions to the students. Not understanding how to solve will be detrimental as a part of the final exams is modeled on the assignments.
- Ensure that the assignments are submitted well ahead of the due date.
- Encourage students to ask questions in the forum - no question is trivial or foolish. The forum is anonymous and gives students direct access to the faculty to clarify all the doubts they may have. Asking questions will also help other students - who are shy of asking - understand the content better.
- Help the students with their questions in case of problems with language and communication.
- Also keep the NPTEL office updated about the progress of the course and report any irregularities with respect to posting of content or forum questions not being unanswered.

Good practices for Mentors
- Be active in the Discussion forum; encourage students to do so too
- Conduct Mock tests
- Have group discussions
- Watch select video lessons along with the students
- Motivate students to take notes while watching videos. This will help while preparing for exam
- Watch the beginning videos and give crash course to the students on the topic
- Make a repository of all the online lectures, which students could copy and then review them time to time, especially before their Final Exam
- Arrange for group studying